



MAYFLOWER COLLEGE

Mayflower College Admissions Policy

Mayflower College accepts applications via post, email, online or in person. All students are requested to complete an enrolment form (to include name, date of birth, address, visa status (if required), including passport details, any medical illnesses/allergies, next of kin and preferences for homestay accommodation, if required).

Enrolment forms

- The enrolment form for all students is available to view at:
<http://www.maycoll.co.uk/enrolmentform.html>

Parental consent forms must be completed for:

- Students under 18 years on Adult courses available to view at
http://www.maycoll.co.uk/pdfs/ParentalConsentForm_under18s.pdf
- Students under 18 years on Junior courses available to view at
http://www.maycoll.co.uk/pdfs/Parental_Consent_Form.pdf

Procedures

- Bookings can be made by post, email, fax, telephone, website (online) or in person.
- Bookings are accepted through students contacting the school directly (as well as from agents).
- A deposit of £150 is required to confirm enrolment (some visa nationals may be required to pay fees in full prior to issuing a confirmation letter).
- Full payment of fees is requested 4 weeks prior to the start of the course.
- All courses are subject to availability - where possible alternative dates or a refund will be offered. Dates of public holidays are published at the bottom of the enrolment form and full-day excursions are offered instead of lessons on these days.
- Enrolment forms should be completed in full, taking care to read the terms and conditions of enrolment.

Entry Requirements

Mayflower College requires students to have studied English previously (we are not able to cater for absolute beginners). We may refuse to accept a student based on academic needs, if we feel we cannot meet those needs, for example the student is an absolute beginner or the level is higher than the current level of classes running in the school. If students are sponsored by their Embassy or employer, we ask for proof of sponsorship prior to acceptance.

General English courses

Minimum age for **Adult General English** courses is 16 years. All students are requested to take the Mayflower College entrance test prior to arrival at <https://poll-maker.com/Q22IMY>

IELTS Preparation Courses

Minimum age for IELTS Preparation courses is 16 years.

All students are requested to take the Mayflower College entrance test prior to arrival at <https://poll-maker.com/Q22IMY>

IELTS examination

Mayflower College is a registered IELTS Test Centre and test dates are available to view online at <http://www.maycoll.co.uk/ielts.html>

Junior Courses

Minimum age for Junior courses is 13 years (maximum age 17 years). All students are required to take a Mayflower College entrance test online prior to starting their course, available to view at <https://poll-maker.com/Q22IMY>

Parental consent forms must be completed for:

- Students under 18 years on Adult courses available to view online at http://www.maycoll.co.uk/pdfs/ParentalConsentForm_under18s.pdf
- Students under 18 years on Junior courses available to view online at http://www.maycoll.co.uk/pdfs/Parental_Consent_Form.pdf
- Juniors course rules and information is available to view online at <http://www.maycoll.co.uk/pdfs/General-Info.pdf>

Visa information

Do you need a visa to study in the UK? Use the UK Government website to find out <https://www.gov.uk/check-uk-visa>

British Council (Accreditation UK)

The Mayflower College is accredited by the British Council scheme **Accreditation UK** (which inspects providers of English Language courses). Accreditation UK is recognised by the UK Government for the purpose of **issuing Short term study visas (up to 6 months or up to 11 months)**, you can read more at <https://www.gov.uk/study-visit-visa>

Please note: We are not currently registered to accept students on Tier 4 visas but we can accept students who are Tier 4 dependents.

ISI (Independent Schools Inspectorate) Certificate No.3163

The Mayflower College was inspected by ISI (Independent Schools Inspectorate) as part of Educational Oversight Inspections for English Language Schools. However, we decided to opt out of the Tier 4 sponsorship scheme. Details of the report can be found at http://www.maycoll.co.uk/pdfs/Mayflower_College_ISI_report_2014.pdf

View more details about Mayflower College inspections and accreditation here

<http://www.maycoll.co.uk/english/british-council-accreditation.htm>

Short-term study visa

For children/ adults who want to study a short course in the UK (and do not intend to work in the UK) A Short term study visa allows students to study for up to 6 or 11 months. You can read more about this visa here <https://www.gov.uk/study-visit-visa>

Enrolment Policy

In order to enrol a student requiring a **Short term study visa**, we the following:

- Copy of passport (please scan and email a copy)
- Completed enrolment form <http://www.maycoll.co.uk/enrolmentform.html>
- A deposit payment of GBP150 (balance of fees payable 4 weeks prior to arrival) details on how to pay are given at <http://www.maycoll.co.uk/english/payment.htm>
- Some visa nationals may be required to make payment of course and accommodation fees in full.

Fees will be refunded if the applicant's visa application is unsuccessful (less the non-refundable deposit of £150). Please send a copy of your UKVI refusal letter to ensure prompt return of any payments.

Admissions Policy for Students with Disabilities or Special Educational Needs

The Equality Act 2010 defines 'protected characteristics' (i.e. grounds upon which discrimination is unlawful). One of these 'protected characteristics' is disability. Under the Equality Act 2010 a person is classified as disabled if they have a physical or mental impairment which has a substantial and long-term effect on their ability to carry out normal day-to-day activities. Day-to-day activities include using a telephone, reading a book or using public transport.

Mayflower College is committed to providing equality of opportunity to all students. We recognise that we have a duty to make reasonable adjustments to ensure disabled students are not discriminated against. However, Mayflower College has limited facilities (such as wheelchair access) for disabled students.

Policy statement:-

1. Mayflower College requires all students to declare any disabilities and special educational needs at enrolment.
2. Declaration will allow the school to make provision for the student in what ever way is deemed reasonably possible and practicable or to propose alternative arrangements if adjustments cannot reasonably be made.
3. If a disability or special need is not declared at the time of enrolment but is identified after arrival at school, this could result in the school not being able to provide the contracted services for the student. In this case the Mayflower College will assist students to transfer to another school or for the student to return home.

Cases where applications may be refused

The Mayflower College requires students to have studied English previously (we are not able to cater for absolute beginners). We may refuse to accept students in the following cases:

- (1) If we cannot meet their academic needs - for example the student is an absolute beginner or the level is higher than the current level of classes running in the school.
- (2) if we feel that we cannot meet the needs of the student based on their medical grounds;
- (3) if there is a suspicion or risk that the student will not comply with the requirements of their visa status (or if there is a suspicion that documents presented to support a visa application are not bonafide).

Last reviewed 01/12/22