



**MAYFLOWER**  
**COLLEGE**

1 RADFORD ROAD, PLYMOUTH PL1 3BY, ENGLAND

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## **Adult students - Mayflower College Policy for Absence and Illness**

If you are unwell and can not attend classes you should:

- inform Mayflower College by telephone (or ask your host family to telephone) on 673784
- seek medical advice if required (students can visit their host family's doctor or in an emergency visit the surgery opposite Mayflower College)

If a student notifies the Mayflower College of his/her absence, the student will be asked if they need to seek medical advice and offered appropriate guidance and help.

If you are absent without informing Mayflower College, your teacher will advise the Director of Studies who will officially record the absence.

If the department has reason to doubt your explanation for your absence this will be pursued as a disciplinary matter. If the absences continue then the Home Office will be contacted if you are not meeting the study requirements for visa purposes.