



MAYFLOWER COLLEGE

1 RADFORD ROAD, PLYMOUTH PL1 3BY, UK
TEL. 44-1752-673784 FAX. 44-1752-671537
english@maycoll.co.uk www.maycoll.co.uk

Parental/Student Consent for Under 18's on ADULT GENERAL ENGLISH courses

| | |
|-----------------------|--------------|
| Full Name of student: | Study dates: |
|-----------------------|--------------|

(1) Emergency contact details –please provide at least 2 emergency contact details for your child's stay in the UK

Emergency contact 1 – Parental contact details

| | |
|--|--|
| Mother's Name: Address: Home tel: Mobile tel: Business/work tel: Email: | Father's Name: Address: Home tel: Mobile tel: Business/work tel: Email: |
|--|--|

Emergency contact 2 – Family /friend details

| | |
|---|---|
| Family member/friend's Name: Address: Home tel: Mobile tel: Business/work tel: Email: | Family member/friend's Name: Address: Home tel: Mobile tel: Business/work tel: Email: |
|---|---|

(2) If you choose to arrange your own accommodation, we need confirmation of your local address in Plymouth. Please confirm below the name and address of your accommodation in Plymouth.

| | | |
|--|--------------------|---------------------------|
| Private accommodation details in Plymouth | | |
| C/o Name: | Address: | |
| Home tel: | Mobile tel: | Business/work tel: |
| Email: | | |

(3) Adult General English courses are for students aged 16 years and over. However, many students on our Adult General English courses are 18 years and above. For students between 16 and 18 years the rules regarding curfew times (time to return home). Both students and parents must sign to indicate agreement:

The Mayflower College specifies that students under 18 on ADULT GENERAL ENGLISH courses be aware of the following rules/procedures:

- ◆ Students must arrive on time and attend all morning and/or afternoon classes. If students are ill they (or the homestay) must telephone and/or email Mayflower College (office@maycoll.co.uk) to notify the reason for absence.
- ◆ Students under 18 years on Adult General English courses are not supervised during break-times, lunch times or after lessons have finished.
- ◆ Students under 18 years on Adult General English courses will need to buy their own bus pass. If students lose this, they will be expected to pay for a replacement.
- ◆ If company visits are part of the programme, students should wear smart clothing, use polite language, listen, look attentive and talk English at all times. It is essential that students give a good impression (and behaviour) during company visits/activities and anyone causing offence or showing unacceptable behaviour will be subject to disciplinary procedures.
- ◆ The Mayflower College reserves the right to ask a student to leave because of misconduct (unacceptable behaviour), non-payment of fees or non-attendance and will be subject to disciplinary procedures. All students and staff at the Mayflower College are expected to show respect to each other at all times. The following behaviour is not acceptable: harassment,

bullying, actual or threats of violence, theft, damage to personal property and verbal abuse based on racial, sexual or religious differences.

The Mayflower College specifies that students under 18 years must abide by the following rules in the host family (homestay):

- ◆ Students should arrive on time for their evening meal and will be expected to join the host family meal every evening. The time of the evening meal will vary from family to family and it is the student's responsibility to find out the time and arrive in advance. It is also good manners to offer to help with clearing the table or washing up.
- ◆ Students must ask for permission before using the host family telephone. Local calls are charged for in the UK. Even if students have an international phonecard, it is polite to ask permission to use the telephone.
- ◆ Students must keep their room and personal belongings tidy in the homestay.
- ◆ Students under 18 years on Adult General English courses are allowed out unsupervised in the evenings but must adhere to the recommended curfew time of 22:00hrs (10pm). If students do go out, they will need to tell their host family where they are going and exactly what time they will return, as host families need to be aware of where students are at all times.
- ◆ In most instances, students are free on Sundays to spend the day with their host family. However, students under 18 years on Adult General English courses will be allowed out unsupervised on these days. We recommend students tell their homestay where they are going and agree a time to return on these days.
- ◆ All homestay providers are inspected (visited) by Mayflower College. Adults over 18 years in the homestay sign a declaration form to confirm they do have not any convictions which would prevent them from being suitable to provide accommodation for a child under 18 years.

General Rules and Behaviour Guidelines for students

- ◆ Observe the following laws in the UK: students must be over 18 years to buy and consume alcohol and cigarettes in the UK. UK pubs do not usually welcome under 18's and smoking is not permitted inside any establishment. Do not be tempted to take anything without paying – even students under 18 may be arrested and prosecuted if caught shoplifting.

Discipline procedures

1. Verbal warning (by teacher and/or group leader).
2. Verbal warning by Director of Studies / Director
3. Written warning by Director of Studies / Director to students and copy to parents
4. Final written warning Director of Studies / Director to students and copy to parents
5. Expulsion at the cost of parents (to send student back to their country of origin).

Parents, read and sign below to indicate your agreement:

- ◆ I give permission for my child to travel independently to the UK and understand that the supervision of my child will be shared between the Mayflower College (during lessons and activities) and the homestay provider (evenings and weekends) upon arrival in Plymouth.
- ◆ I give permission for my child to travel independently by public transport to and from all lessons, activities and excursions organised by the Mayflower College.
- ◆ I give permission for my child to participate in all lessons and excursions / activities organised by the Mayflower College.
- ◆ I am aware that my child will be studying with older students on the Adult General English course and will not be supervised during break-times, lunch-time or after school.
- ◆ I agree that my child should abide by the recommended rules and curfew times (as given above).
- ◆ I understand internet access (wi-fi) is provided by Mayflower College for students and may be available in their homestay. I am aware my child may have unsupervised access to the internet.
- ◆ I give permission for my child to receive emergency medical treatment in the UK.* Please indicate on the enrolment form any special medical requirements, behaviour issues, dietary requirements or allergies.
- ◆ I am aware of Mayflower College Discipline Procedures and that if my child is subject to these and expelled, then I am liable for the cost of sending my child home early (travel to the airport and flight expenses).

Parents and students must sign this document to indicate they have read and understood the information above:

| | |
|----------------------------------|-------------------------|
| Name (parent or guardian) | Name: (student): |
| Signed: | Signed: |
| Date: | Date: |

Please return to: Mayflower College, 1 Radford Road, The Hoe, Plymouth, PL1 3BY. Email : English@maycoll.co.uk