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Thursday, 30 May 2013

Dear homestay provider

Thank you very much for your enquiry about the possibility of hosting our international students during their stay in Plymouth.

We regard the students' stay with you, the host family, as a key element in the service we provide and are therefore always keen to attract genuine new host families who will make the students feel welcome and included in British family life. Please note the rates for hosting students for 2013 are as follows:

Individual Adult Student (standard): £90 per week International Adult student (with en suite): £110 per week Individual Junior Student: £94 per week

Before we can arrange for any students to stay with you, either a colleague or myself will arrange to meet you in person. In order to move forward with your application and arrange this meeting we would therefore be grateful if you could complete the supplied questionnaire and return it to us at our address.

The details you provide will be used to give students accurate information about you and will, in turn, allow us to demand the same details from our agents about future students. On the questionnaire, please feel free to add any further details that you consider useful.

We have also supplied a copy of the college's *Code of Practice* that we would like you to read carefully. The *Code of Practice* details our requirements from host families. Please sign and return this to the college along with your completed questionnaire. We would also be grateful if you could complete the *Quick Ticksheet For Potential Host Families* that we have also supplied, so that we may quickly process your application.

We would appreciate your help with these matters, and your details will, of course, be treated in the strictest of confidence.

We will contact you upon receipt of your completed forms.

Yours sincerely,

Neil Vogler

Student Services & Accommodation