



## FIRE RISK ASSESSMENT

To be completed by Mayflower College visiting officer on initial visit and reviewed every two years.

Name of Family	
Address	
Date of Assessment	
Completed by	

<b>Property Description:</b> Number of floors, construction type, e.g. bricks/timber or steel frame/ purpose built. Age of property.	
<b>How could a fire start?</b>	<b>How can the chance of fire be reduced?</b>
Cooking	Are you gas/electric/oven/hob? Do not let your students cook or always supervise them when cooking. Make it clear to students that they cannot cook if homestay families are not in the home.
Electrical	Do not overload sockets. Always make sure appliances are unplugged – check students rooms (particularly juniors) daily. Do not leave laptops/phones charging when not in the room or unattended overnight.
Smoking	Do not allow students to smoke in the house – make them aware of where they can smoke (outside/garden area). Are you a smoking family? Where do you smoke?
Other:	Gas central heating/boiler. Regular gas safety checks. Any other heating/fire appliances/open fires in the home. Do not cover fires or put items too close to them, e.g. drying clothes in front of fires. Other appliances, e.g. tumble dryers/deep fat fryers...

<b>People Affected by Fire:</b>	<b>Who is in the property during the day/night?</b>
Day	
Night	
Do any of them have disabilities?	YES NO
Who has disabilities in the home?	
What is their disability? E.g. Physical/Hearing/Sight	

<b>Escape Routes in the House</b> Brief description e.g. front door leads into front garden, how are doors secured, where are keys kept, doors are fire resistant? Could any windows (up/down stairs) be used as emergency exits?	
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Where are smoke detectors located?	Date smoke detectors last checked	When were the batteries last changed?
<b>A</b>		
<b>B</b>		
<b>C</b>		
<b>D</b>		
Is there a CO2 alarm?	Date last checked	Where is it located?
YES                                      NO		

Date of last Gas Safety Check	
Certificate Number	
Company who carried out check	

Is there a fire blanket?	YES	NO
Details / Where?		
Are there fire extinguishers?	YES	NO
Details / Where?		

What advice is given to family members and visitors, in the event of a fire?	Will discuss with all visitors when they arrive, how to leave the house in an emergency/emergency exits/where keys are kept (leaving all luggage behind)/an outside meeting point/who to call (e.g. 999) Host Family to ensure that they have swapped telephone numbers with student/s in case advice is needed away from the home.
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Summary of findings and any action to be taken	
Review Date	