

### **Code of Practice for families providing Homestay Accommodation for the Mayflower College**

1. *To encourage the student to speak as much English as possible in your home, and to use English as the language of communication at all times.*
2. *To encourage the student to feel at home and to treat him/her as a member of the family, rather than a fee paying guest.*
3. *Not to host another student of the same native language at the same time unless by special arrangement with the Mayflower College.*
4. *To provide a clean and comfortable student's room meeting the physical requirements laid down by the Mayflower College. The following should be made available to the student:*
  - *sufficiently spacious bedroom and adequately-sized bed, equipped with natural light*
  - *light laundry or clearly explained laundry facilities*
  - *table for private study and adequate hanging and drawer space for clothes*
  - *adequate heating and lighting*
  - *adequate washing facilities and access to the bathroom as a member of the household, with bath and/or showers available daily*
  - *change of bed linen and towels each week and a good supply of blankets*
  - *a proper state of repair and cleanliness in the house*
  - *access to the telephone for incoming calls, reverse charges calls and outgoing calls with prior permission of the family*
  - *appropriate privacy from members of the opposite sex*
5. *To provide a home environment in which it is possible for the student to carry on his/her English studies properly*
6. *To provide the student with a balanced and appropriate diet to include, for adults, breakfast and an evening meal from Monday to Friday and breakfast, packed lunch and an evening meal on Saturday and Sunday unless other wise advised by the Mayflower College. For juniors to provide breakfast, packed lunch and evening meal everyday unless otherwise advised by the Mayflower College. Under normal circumstances the student will eat their meals with the rest of the family.*
7. *At all times to show due concern for welfare, safety and security of the student, both at home and outside.*
8. *To collect junior students during the summer months from evening activities, if requested.*
9. *If hosting juniors under 16 years, then it is important not to lodge students over 18 year at the same time.*
10. *To allow, on occasions, older students to return home from evening activities at a later time e.g. 11.30pm*
11. *To meet the student upon arrival and drop them at their departure point*
12. *To escort the student to and from the Mayflower College on the first day of their course.*
13. *To provide the student with the relevant bus timetable information*
14. *To provide the student with your home telephone number*
15. *Not to host more than 4 international students at one time, regardless of which institution they come from.*
16. *Payment arrangements and correspondence between host families and the Mayflower College are private and confidential. Under no circumstances should payments be discussed with the student.*

Signed.....Date.....